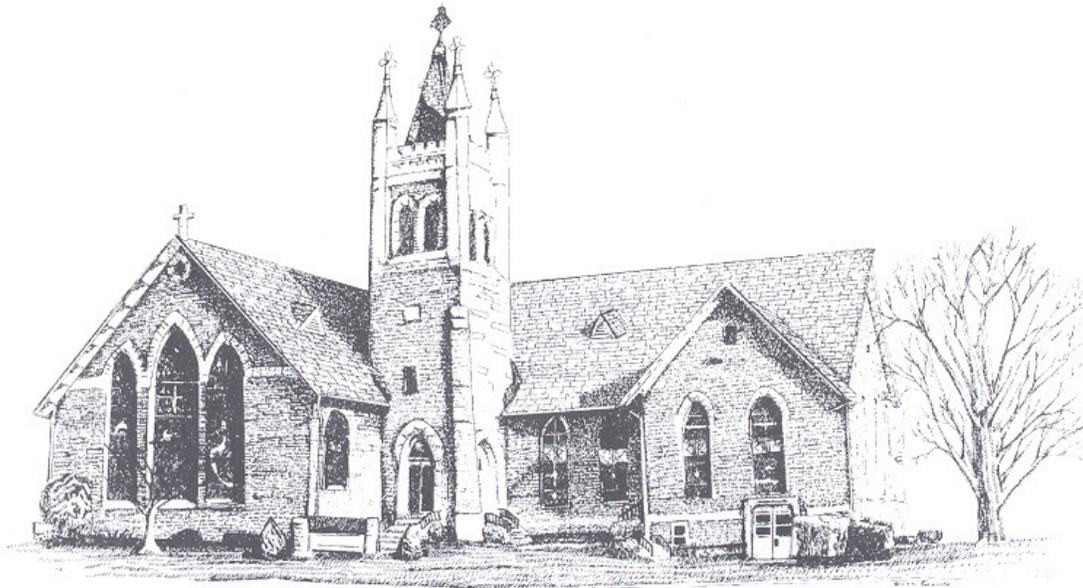


# 2013 ANNUAL REPORTS



**CHRIST CHURCH**  
**United Church of Christ**  
200 South White Oak Street  
Annville, Pennsylvania 17003

**Congregational Meeting**  
**Sunday, January 27, 2013**  
**11:30 AM**

*~ Please bring this report to the meeting ~*

**CHRIST CHURCH ANNUALL CONGREGATIONAL MEETING  
JANURARY 27, 2013**

**AGENDA**

Call to Order	Larry Noll		
Secretary's Report	Joan Bernardo	Page	3
Pastor's Report	Pastor Donald Mason	Page	4
Director of Music Report	Kevin Biddle	Page	5
Committee Reports:			
Worship and Witness	Sharon Riganati	Page	6
Memorial Committee	Debbie Smith	Page	6
Stein Bee Class	Phoebe Fernsler	Page	7
Christ's Church Guild	Marilyn Bollinger	Page	8
Christ's Church Guild Treasurer's	Althea Hemperly	Page	9
Nominating Committee	Pastor Donald Mason	Page	10
Department of Hospitality & Education	Ruth Troxell	Page	11
Congregational Care	Jean Rhine	Page	11
Personnel Committee	Michele Sinadinos	Page	12
Sunday School Statistical Report	Marilyn Bollinger	Page	12
Property	Michele Sinadinos	Page	13
Special Events – Hershey Part Volunteers	Phil Feather	Page	13
Gatekeepers (Formerly Church Opening)	Phil Feather	Page	14
Stewardship and Mission	Sue Wolf	Page	14
Finance			
Building Fund and Capital Campaign	Betty Heisey	Page	15
Memorial Designated Funds	Betty Heisey	Page	16
K. O. Spessard Trust Fund	Betty Heisey	Page	17
Money Market - Endowment	Betty Heisey	Page	18
Investment Report	Betty Heisey	Page	19
CCUCC Endowment Report	Betty Heisey	Page	20
Finance Committee	Dave Troxell	Page	21
2012 Proposed Budget	Dave Troxell	Page	22
Old Business			
New Business			
Adjournment			

***Reports of Committee's and Financial Reports not included here  
will be handed out at the meeting.***

**ANNUAL CONGREGATIONAL MEETING**  
**SUNDAY, JANUARY 29, 2012, 11:30 AM**

President Lee Keaton called the Congregational Annual Meeting to order.

Lee questioned if there were any changes to the Secretary Report from the 2011 meeting and since there were none, a motion was made by Susan Wolfe and seconded by Ruth Troxell to accept the report as given. Motion carried.

Lee questioned if there were any changes to any of the other reports with the exception of the Nominating and Financial reports and since there were none, a motion was made by Michelle Sinadinos and seconded by Deborah Smith to accept all the reports as written Motion carried.

A motion was made by Richard Fernsler and seconded by Susan Wolfe to accept the Nominating Committee positions for 2012 as written. Motion carried.

David Troxell discussed the Financial Reports and said that all responsibilities were met. The building fund is down and David requested that members place money in that account to meet the building obligation for the balance needed to pay money towards the tower for which we are holding a promissory note. The fund is not meeting the requirement each year to pay on this note, mainly because it had been noted previously that most money should be placed in the current expenses account. David will report to the congregation at three, six, and nine months as to whether we are meeting this goal. A question was raised by Barbara Beard regarding the Capital Campaign. Pastor Mason explained that at present there is no Capital Campaign and that the plan to put in an elevator was not met to accomplish this goal. There is no further action towards the campaign but some people are still donating funds to it. Betty Heisey stated that she has placed \$25,000 into a 9 month CD from the balance in the Capital Campaign. The cost of an elevator is approximately \$175,000 so \$150,000 is still needed to accomplish this goal. The cost of repairing the downstairs bathrooms comes from the Maintenance Fund and not the Capital Campaign. This included paint, drywall and the toilet.

Volunteers will be needed to work at Hershey Park next summer, which provides money for the church. If you are able to help, please do so.

There were some changes made by David because only 26 pledge cards were received from the congregation and this was not enough to complete a budget for 2012. He is confident that there will be more income than what was pledged to meet the goals of 2012.

Carl Graybill questioned as to why certain departments are not using the money that is available or if they don't know it is there to use and used the Congregational Care Committee as an example. David requested that departments submit invoices for their committees to meet their expected proposal for the year. Some of the committees did not use the amounts listed in the budget for last year and there are some items in the proposal that are no longer in existence (such as the UCC Kids' Club) but it was stated that some of these activities may start up again so the proposal was made. Another example was the cost for electric which should be lower because more people are being conservative in the use of electric. The costs for some of the departments are lower because of savings on certain items.

Dolores Wolfe questioned why the amount in OCWM has been reduced and David explained that the amount given last year was more but since people did not submit pledge cards, he could not enter the same amount as last year. It is hoped that people will give to this fund this year so that we can up the amount given. A thank you was given to all departments for keeping within their budget for the year.

OLD BUSINESS: None

NEW BUSINESS: Help is needed in the church school office and any offers to help would be appreciated.

A motion was made by Carl Graybill to accept the budget as presented with Howard Bixler seconding. Motion was carried.

A motion was made by Louise Bixler to adjourn with Thomas Wolf seconding. Motion carried and the meeting was adjourned at 12:20 PM

Respectfully submitted, Joan Bernardo, Consistory Secretary for 2012

## PASTOR'S 2012 ANNUAL REPORT

In 2012 I marked the beginning of my seventh year as your pastor, and I couldn't possibly ask for a more supportive environment in which to serve. On behalf of Kelly and the boys, I would like to express our profound thanks for your generosity and kindness toward our family, both in and out of church. The cohesion of our staff has greatly contributed to the new atmosphere around Christ Church this year, I would like to thank Kevin Biddle and Jodi Loose for their outstanding leadership in the musical ministry of this church; and I would like to thank Elsie Lehman and Bob Lemon for their skill in performing their jobs as well. I also want to thank Norm Bucher for his continuing role as Pastor Emeritus and his willingness to help with the ministry of Christ Church. You have walked with a "Seminarian in Formation", by welcoming our student pastor, Kenno Meko Korssa, and providing valuable feedback to him as he grows in his worship leadership and prepares to candidate for a church in 2013. I am looking forward to continuing to grow as your pastor throughout 2013 and years to come.

One major change in my life was that I stopped coaching basketball this winter. I appreciate your willingness to share me with the Annville-Cleona boys basketball teams, and I still carry that coaching role close to my heart. I hope to return to coaching basketball sometime when I am no longer fully employed as a pastor, which looks to be at least ten years away! In the mean time, I am looking forward to this coming year of ministry.

Our special worship throughout the year included Epiphany Communion, Soup-er Soul Sunday, Ash Wednesday, *Prayer Shawl Blessing*, Maundy Thursday in the Undercroft, Good Friday Tenebrae, Easter Sunrise, Pulpit Exchange, *Quartet die Posaunen*, Compassion Sunday, Children's Sunday, Choir Music Sunday, Pentecost Communion, Summer Communion, Rally Day, World Wide Communion, Blessing the Pets, Christmas Music Sunday, Children's Christmas Program, Jesus' Birthday party, Lessons and Carols, and a Last Day worship Service on New Year's eve.

Beyond the congregation, I served as the Chair of Resources and Development for the Lebanon County Disaster Recovery Group, as we helped those devastated by the flooding of 2011 return to their homes and repair their living structures, and will continue in that role as the LCDRG moves into a "dormancy" mode until another disaster strikes Lebanon County, hopefully many years from now. I also completed my term on the Outreach Committee of Lebanon Association, have one year left on my term on the Outdoor Ministries Commission of the Penn Central Conference, and work with the OCWM Task Force for Penn Central Conference.

During the coming year, I look forward to the congregation working through the decision about the elevator project, and the increased building access that will provide. Celebration of the sacraments was provided through worship at both services, special worship services, and Home Communion. Attached is a list of funerals for 2012, some members, some not.

I continue to thank God for all that I am as your pastor and all that we are together as a congregation, for through us, God is still speaking words of encouragement to a world hungry for good news.

Pastor Don

## MUSIC MINISTRY 2012 ANNUAL REPORT

It is hard to believe that another year has come and gone at Christ Church. Our music ensembles continue to provide anthems and special music for more than sixty worship services a year. The groups also participated in a number of special programs and activities, too.

- \*Soup-er Soul Sunday featured a food collection for LCCM
- \*A special music presentation by Jim Erdman and the *Quartet di Posaunen*
- \*Children's Sunday- Jodi Loose led our children in a service of scripture and song
- \*Church Music Sunday- A program featuring early American hymn tunes
- \*Christmas Music Sunday- The Senior Choir combined with Grace UCC on December 9 and 16 to present a program of Advent and Christmas anthems.
- \*Children's Christmas program- *Aaron, the Allergic Shepherd*
- \*Christmas Eve recital featuring soloists and small groups

During the summer months we are treated to special music from members and friends of our congregation. Thank you to everyone who provided special music in the summer.

The Senior Choir decided to take a year off from making peanuts and cashews this year due to a number of scheduling conflicts and a lack of adequate help. The Choir will be re-evaluating this activity in the future.

The children of Christ Church, under Jodi Loose's guidance, did a great job with this year's children's Christmas program, *Aaron, the Allergic Shepherd*. Thank you to Jodi and everyone who helped make this program such a delight to see and hear, especially the parents and congregants who made costumes!

I appreciate all of the participants of the music ministry program. I especially want to thank Jodi and the ensembles for being so flexible and allowing me the opportunity to perform on stage again in Theater Harrisburg's production of *The Music Man*. Their willingness to be flexible with rehearsals is greatly appreciated. Thank you to the Senior Ringers for preparing a very nice program in a very short amount of time for the first Sunday of Advent- you did an exceptional job! Thank you to our senior choir officers- Weez Bixler, Mandi Smith and Debbie Smith. Thank you to J.B.Yorty for serving as our substitute organist. He always does a great job filling in for Jodi.

I would also like to thank Althea Hemperly for graciously agreeing help out when needed at the piano. I want to thank Jim Erdman for always making sure our piano is in tune. My sincerest thanks also go out to the staff of Christ Church- Pastor Don for his continued appreciation and support of the music program, and Elsie and Bob for their friendship and "help behind the scenes." A very special thanks goes to Jodi Loose, our organist and very good friend, Jodi. Again, as in the past I have to say, I would not want to work in this position without Jodi and this staff. It is truly a blessing to serve Christ Church.

May we continue to sing God's praises and serve Him with a joyful heart!

In Christ's Love

Kevin L. Biddle

## WORSHIP AND WITNESS 2012 ANNUAL REPORT

Thanks to everyone who contributes time and talent to this department.

We would not have the quality of worship, were it not for Pastor Don, Kevin and Jodi.

Thanks to Pastor Don for his abiding leadership; to Kevin for his ability to drive the music ministry forward; and to Jodi for her exceptional talent as organist, pianist, director of children's programs and whatever needs to be done.

Thank you to:

- Debbie and Mandi Smith for changing the altar cloths.
- Marlene Hinkle for handling the altar guild flowers
- Ruth Troxell for scheduling ushers.

In His Service,  
Sharon Riganati,  
Department of Worship & Witness Director

## MEMORIAL COMMITTEE 2012 ANNUAL REPORT

Bernice Weaber---Stein Bee Class, Althea Hemperly

Mary Jane Heisey---Stein Bee Class, Althea Hemperly, Brenda Gallagher, Colonial Electric Service

Herbert Markey---Stein Bee Class, Althea Hemperly, Brenda Gallagher

Norn Winters---Stein Bee Class, M/M Paul Kreamer, Althea Hemperly, Pat & Bill Grishaber

Evelyn Kipp---Stein Bee Class

Betty Payetta---Stein Bee Class, Althea Hemperly, MM Harold Killinger, Sevensa Oliver & Ron Gerlach, Helen Lupinetti, Jean & Dick Rhine

Bob Fasnacht---Stein Bee Class, Althea Hemperly, Carole Kline, Brenda Gallagher, M/M Carl Gacona, M/M Donald Barchet, Cathy & Zachey Simone,  
M/M Dennis Haak, M/M James Unger, M/M Delmar Cook, M/M Douglas Campbell, M/M D. John Grace, Mary Bell Teter, Sevensa Oliver & Ron Gerlach

Gloria Wentling gave a memorial gift for the Video Screen, in memory of her husband George.

These are the memorials given in the year of 2012. If any one has been missed, please accept my apology and inform me of any one who has been omitted.

Submitted, by Debbie Smith, Memorial Committee

## STEIN BEE CLASS 2012 ANNUAL REPORT

The Stein Bee and Charles Shearer Class meet Sunday mornings at 9:00AM in the southeast classroom on the main floor for lesson period. Our study material is from the International Sunday School lesson quarterly, purchased by the class from J.O.Y bookstore in Schaefferstown.

Dolores Wolfe is our main teacher with Gloria Wentling filling in, one Sunday each month. Frances Burney, who taught the class for many years, then alternated teaching with Dolores Wolfe, is no longer able to continue that responsibility because of health reasons. Frances taught the class for 30 years.

The class no longer holds monthly meetings, so items concerning business are discussed before the lesson period begins. The first Sunday of every month, a special offering is taken for LCCM designated for prescriptions. In February the class places the altar flowers in memory of past teachers. A memorial of \$20.00 is given for every member of the church who has passed away during the year.

The Class held their last Opera Fudge Sale in the Spring of 2012. This project has been passed on to the 'Congregational Care Committee'.

The amounts shown below list the contributions/distributions during the year.

Altar Guild	\$ 50.00
J.O.Y. Bookstore	222.73
LCCM	268.00
Van Winkle Candies	633.80
Christ Church – Mulch	50.00
Check Book	12.50
Global Aid – “GAIN”	100.00
Crop Walk	100.00
Memorials	140.00
Staff Gifts	100.00
Class Teacher Gifts	50.00
Total Paid Out – 2012	<u>\$ 1,727.03</u>

Respectfully submitted,  
Phoebe Fernsler, Secretary/Treasurer  
Frances Burney, President  
Dolores Wolfe, Teacher  
Gloria Wentling, Assistant Teacher

## CHRIST CHURCH GUILD 2012 ANNUAL REPORT

The members of Christ Church Guild met the 3<sup>rd</sup> Tuesday of the months of March, April, May, June, September, October and December during the year of 2012.

Officers for the year were Marilyn Bollinger, Secretary; Althea Hemperly served as Treasurer

We served several luncheons, funeral receptions, the Lenten Meal, and the Retired Ministers' Meal. We had a Bake Sale that was held with the Chicken BBQ Sale. We took care of a 'Compassion Child'.

We were able to purchase palms, crowns and carnations for services during the year. We were able to hold a 'Mother & Other Banquet' and we hope to hold one again this year.

We played Bingo at the Church Home, donated to the Leprosy Fund through Lebanon County Church Women. We also donated 40 Christmas stockings to Church Women so every resident of Lebanon County would receive one. We held a World Day of Prayer program.

The guild has always been a very hard working group in Christ Church. We need more help. We need to build up attendance at our meetings to continue our missions.

We sent out numerous cards this year and wish to thank everyone for their help and prayers. We have to continue to be a viable part of this church.

You are already members of Christ Guild just by being part of this church. Please come to the meetings and help by participating in our ventures. Help is what we need, to stay active.

We have most of our meetings on the third Tuesday of the month at 7:00 PM. For times and dates follow us in the Wake Tree and bulletin.

Through God's Grace We Will Rejoice!  
Marilyn Bollinger  
Secretary

**CHRIST'S CHURCH GUILD TREASURER'S 2012 ANNUAL REPORT**

**BALANCE, DECEMBER 31, 2011**..... \$ **686.86**

**INCOME:**

Offering.....	\$ 209.00
Leprosy offering.....	84.40
Women's Guild Envelope Donations.....	725.00
Mother/Other Banquet .....	170.49
Fund Raiser.....	608.00
Helping Hands.....	555.00

Total Income:.....\$ 2,351.89

**EXPENSES:**

OCWM.....	500.00
Palms/Crowns/Carnations.....	150.00
Compassion International.....	496.00
Leprosy Offering.....	125.00
Uncommitted Funds.....	5.00
These Days .....	99.00
Church Women United .....	15.00
80's Brunch .....	27.00

Total Expenses.....\$ 1,417.00

**BALANCE, DECEMBER 31, 2012**.....\$ 1,621.75

Respectfully submitted,

Althea N. Hemperly,  
Treasurer

## NOMINATING COMMITTEE 2012 ANNUAL REPORT

At the Annual Meeting on January 27, the Positions in ***Bold Italics*** are placed in Nomination. Term (#) indicates the term duration and (number of terms served).

Position	Name	Term (#)	Expires
<b>Officers</b>			
President (Elder)	<b><i>Larry Noll</i></b>	<b>1yr (2)</b>	<b>Jan 2014</b>
Vice President (Elder)	<b><i>Georgia Hemperly</i></b>	<b>1yr (2)</b>	<b>Jan 2014</b>
Secretary (Elder)	<b><i>Shirley Wolfe</i></b>	<b>1yr (2)</b>	<b>Jan 2014</b>
Treasurer (Deacon)	<b><i>Howard Bixler</i></b>	<b>1yr (1)</b>	<b>Jan 2014</b>
<b>Department Representatives (Elders)</b>			
Congregational Care	Jean Rhine	3yr (1)	Jan 2014
Worship and Witness	Sharon Riganati	3yr (1)	Jan 2015
<b>Stewardship and Outreach</b>	<b><i>Doug Snyder</i></b>	<b>3yr (1)</b>	<b>Jan 2016</b>
<b>Hospitality and Education</b>	<b><i>Ruth Troxell</i></b>	<b>3yr (1)</b>	<b>Jan 2016</b>
<b>Committee Representatives (Deacons)</b>			
Finance	Dave Troxell	3yr (2)	Jan 2014
Personnel	Michele Sinadinos	3yr (1)	Jan 2014
Property	Jerry Wolfe	3yr (1)	Jan 2015
<b>Pastor/Parish Relations</b>	<b><i>Joan Bernardo</i></b>	<b>3yr (1)</b>	<b>Jan 2015</b>
<b>Nominating</b>	<b><i>Judy Barchet</i></b>	<b>3yr (1)</b>	<b>Jan 2016</b>
<b>Youth Representative</b>	<b><i>Andrew Mason</i></b>	<b>1yr (1)</b>	<b>Jan 2016</b>
<b>Delegates to Penn Central Conference Annual Meeting</b>			
	<b><i>Pat Chadwick</i></b>	<b>3yr (2)</b>	<b>Jan 2016</b>
	Kelly Mason	3yr (1)	Jan 2014
Alternate	<b><i>Sharon Riganati</i></b>	<b>3yr (1)</b>	<b>Jan 2015</b>
<b>Delegates to Lebanon Association</b>			
	Richard Fernsler	3yr (2)	Jan 2014
	Beth Keaton	3yr (2)	Jan 2015
<b>Delegates to Annville/Cleona Council of Churches</b>			
	Dolores Wolfe	3yr (3)	Jan 2014
	Ruth Troxell	3yr (1)	Jan 2015
	<b><i>Gale Reich</i></b>	<b>3yr (2)</b>	<b>Jan 2016</b>
<b>Delegates to UCC Homes</b>			
	<b><i>Barb Beard</i></b>	<b>3yr (2)</b>	<b>Jan 2016</b>
<b>Sunday School Officers</b>			
Superintendent	<b><i>Richard Fernsler</i></b>	<b>1yr (1)</b>	<b>Jan 2013</b>
Assistant Superintendent	<b><i>Lawson Hemperly</i></b>	<b>1yr (1)</b>	<b>Jan 2013</b>
Secretary	<b><i>Marilyn Bollinger</i></b>	<b>1yr (3)</b>	<b>Jan 2013</b>
Assistant Secretary	<b><i>Dave Bollinger</i></b>	<b>1yr (3)</b>	<b>Jan 2013</b>
	<b><i>Dave Booth</i></b>	<b>1 yr ( 3)</b>	<b>Jan 2013</b>
<b>Nominating Committee</b>			
	Ruth Troxell	3yr (1)	Jan 2014
	Althea Hemperly	3yr (1)	Jan 2015
	<b><i>Barb Beard</i></b>	<b>3yr (1)</b>	<b>Jan 2016</b>

## **DEPARTMENT OF HOSPITALITY AND EDUCATION 2012 ANNUAL REPORT**

There are two committees working in this department, Hospitality with Diane Miller serving as chairperson and Education, chaired by Beth Keaton.

This year the Education committee reviewed a variety of possible Sunday School instructional materials and purchased an online curriculum by Pilgrim Press entitled, *Faith Practices*. This curriculum offers lesson components for the very young, up through adult classes. There is also an option for its use in confirmation class and intergenerational groups. Although there was an initial purchase fee, these materials can be accessed by an unlimited number of people from our congregation at any time without a password. This committee is just beginning to tap into what is available for Christian Education.

The summer Children's Church focused this year on a sports theme to coincide with the 2012 Olympics in London. Mega Sports Camp Beyond the Gold by Gospel Publishing House was used as the basis for the lessons and activities.

The Hospitality Committee organized a picnic in September as well as the annual hayride and doggie roast bonfire. In addition, Celebration and Hanging of the Greens were hospitality events.

Ruth Troxell, Chairperson

## **CONGREGATIONAL CARE COMMITTEE 2012 ANNUAL REPORT**

The Congregational Care Committee consisting of Chairperson, Jean Rhine, Rev. Mason, Rev. Bucher, Joan Bernardo and Gale Reich has had a very busy year. The committee was responsible for the preparation of the Holy Communion for all services. The committee organized a chicken BBQ that raised over \$800 for the church's general fund. The success of this venture was due in large part to the cooperation and support of many members of the congregation.

Pat Chadwick is the chairperson of the Prayer Shawl subcommittee of congregational care. This group has made prayer shawls and pocket prayer squares for our troops deployed to Afghanistan, as well as for the congregation and scarves for children, teens and adults working with children for the anti-bullying campaign.

The visitation group coordinated by Rev. Bucher and Gloria Wentling has been organized. This group has involved many members of our congregation who have volunteered their time in visiting other members of the congregation, usually once a month.

We continue to investigate the possibility of bringing the church library back once the elevator is installed. The committee is also investigating the possibility of publishing a new church directory using available software.

The committee has also assumed the responsibility of the opera fudge sale, which this Christmas raised over \$450. This was done when the Stein Bee class decided to cease their involvement with this sale.

The committee has instituted a "One sentence thought for the week". The congregation is requested to inspire others with their one sentence thought to be printed in the Sunday bulletin.

The committee would welcome anyone who is interested in joining the committee as we continue to serve the congregation.

We ask your support of our projects.

Respectfully submitted, Jean Rhine, Chairperson

**PERSONNEL COMMITTEE 2012 ANNUAL REPORT**

Christmas gifts were given to the staff members at Christmas from the congregation. Pastor Don and I will be getting together with the staff early in 2013 for their annual reviews.

Respectfully submitted,  
Michele Sinadinos  
Personnel Committee Chair

**SUNDAY SCHOOL STATISTICAL 2012 ANNUAL REPORT**

This report covers Offering and Attendance for 52 weeks.

**Attendance**

Total Enrollment	60
Average Attendance	36
Lowest Attendance	18 – July 15, 2012
Highest Attendance	56 – May 13, 2012
Total Attendance – 2011	1819
Total Attendance – 2012	1858
Increase in Attendance	2%

**Offering**

Average Offering	\$ 67.00
Lowest Offering	35.00 – August 19, 2012
Highest Offering	157.00 – April 1, 2012
Total Offering – 2011	4,120.75
Total Offering – 2012	3,477.25
Decrease in Offering	15%

Respectfully submitted,  
Marilyn Bollinger

## **PROPERTY COMMITTEE 2012 ANNUAL REPORT**

1. January – General repairs to the church were completed. Jerry Wolfe took over as Property Committee chair. Painting was completed in the sanctuary. Improvements were made in the undercroft restrooms.
2. February – General repairs were completed within the church - roof, painting, etc. Rental properties - We are receiving rent from both properties. Water and sewer costs will be adjusted so both units are paying equal shares.
3. March – Undercroft was being used for various functions. Still having an issue with Met-Ed, but Dave Troxell has been in touch with them and reached an understanding.
4. April – No report
5. May – Estimates were received for exterior painting of the church and bell tower. Mulch fund was created and a work day was scheduled for June 16. General repairs to the church were completed - receptacle replaced, mower, etc.
6. June - General repairs were completed within the church - restroom windows cleaned, etc. Key fobs were changed out starting with consistory members.
7. July - No report
8. August - No report
9. September - Sanctuary fans were making noise and need replaced. General repairs were completed within the church. Use of Facility form and policy needs revised.
10. October – We received a large sum of money from an estate and the elevator project has been revised. A separate committee was created for this project. The church insurance policy for the property and contents is being reviewed. New leases were drawn up for our tenants. General repairs were completed within the church
11. November – Estimates for the exterior painting were received. Use of facility form was revised and approved by consistory. General repairs were completed within the church.
12. December – The elevator committee has been meeting with Funk’s to discuss the project. Sanctuary fans were replaced. Windows that were leaking were caulked and painted. Property budget was reviewed. General repairs were completed within the church. A winter project needs started to remove unused “stuff” from the church - volunteers will be requested.

This is a summary of the meeting minutes of the Property Committee as recorded by the secretary.

Respectfully submitted, L. Michele Sinadinos

## **ANNUAL REPORT OF THE HERSDHY PARK VOLUNTEERS - 2012**

This year we had 5 church members who volunteered to work at Hershey Park, either at the Park or the Giant Center. These people are Gale Reich, Shirley Wolfe, Ruth Troxell and Dave Troxell and Shelly Dohner. They received a day pass for each shift they worked and the church received \$ 484.09. Thanks to all of them. If any other member wishes to volunteer, call me at 867-2652 or e-mail me at [Pfeather@mbcomp.com](mailto:Pfeather@mbcomp.com)

Phil Feather, Chair

## **GATEKEEPERS' 2012 ANNUAL REPORT**

(Formerly the Church Opening Committee)

Another successful year has passed for the eight church members who open the church doors, turn on the lights, etc. You may see them around the church ringing the bell and lighting the Sanctuary Candle. The eight people are Willie Bixler, Jim Bohr, Dave Booth, Phil Feather, Richard Fernsler, Jim Hartman, Pat Kercher and Dave Troxell. Dave Troxell has resigned to spend more time as finance chair and will be replaced by a new member, Ricky Larson.

Thanks guys. You make my part of the job easy.

Phil Feather, Chairman

## **DEPARTMENT OF OUTREACH AND MISSION 2012 ANNUAL REPORT**

The Stewardship and Mission committee once again highlighted Stewardship Sunday in November, offering a "UCC" car magnet for anyone who turned in their pledge card. Dave and Ruth Troxell created a thoughtful presentation about all the ways our gifts are used here at Christ Church. We still have more magnets - if you'd like one, they are \$6. Please call Elsie in the office.

Respectfully submitted,

Susan Wolf

**BUILDING FUND AND CAPITAL CAMPAIGN 2012 ANNUAL REPORT**

**Building Fund**

<b>Balance in Building Fund 1</b>	<b>12/31/2011</b>	<b>\$ 13,834.49</b>
<b>INCOME:</b>		
Envelope Giving	\$ 11,217.00	
Pay back from Checking	1,477.00	
Interest	<u>5.79</u>	
INCOME		<u>\$ 12,699.79</u>
TOTAL INCOME		\$ 26,534.28
<b>EXPENCES:</b>		
Rprs Paid from 2011	\$ 5,000.00	
Tower Promissory Note		
12x \$995.20	<u>11,942.40</u>	
TOTAL EXPENCES		<u>\$ 16,942.40</u>
<b>Balance in Building Fund 12/31/2012</b>		<b><u>\$ 9,591.88</u></b>

**NOTE:** in 2009 \$ 3,800.00 was borrowed from the Building Fund to meet the payroll. This year we have completely paid off this loan.

**Capital Campaign Fund**

<b>Balance in Capital Campaign Fund</b>	<b>12/31/2011 – Savings</b>	<b>\$ 1,198.88</b>
<b>INCOME:</b>		
Envelope Giving	\$ 4,540.00	
Sept. 2012 Markey Inheritance	80,000.00	
Interest	<u>57.33</u>	
INCOME		<u>\$ 84,597.33</u>
TOTAL INCOME		\$ 85,796.21
<b>EXPENCES:</b>		
CD Purchased	\$ 80,000.00	
TOTAL EXPENCES		<u>\$ 80,000.00</u>
<b>Balance in Capital Campaign Fund – Savings 12/31/2012</b>		<b><u>\$ 5,796.21</u></b>

**TOTAL VALUE OF CAPITAL CAMPAIGN \$110,796.21**

Submitted by,  
Betty Heisey  
Financial Secretary

## FINANCE COMMITTEE 2012 ANNUAL REPORT

This was a year of change for the Finance Committee. We began a new structure in 2012. Elsie Lehman, church secretary, has been performing QuickBooks data input, tracking all invoices, and printing all checks for the church. Then Stacey Bernardo who replaced Bryan Smith as Treasurer last February reviews and signs the checks. This has taken the data input, reporting, and recordkeeping chores and assigned them to someone who has a background and the necessary time and skills to keep our financial house in order.

Betty Heisey tracks all of our weekly giving and performs all payroll duties. She also maintains records on all our investments and distributes funds as needed. She spends countless hours maintaining financial records that in a church are very complex. Her wisdom and book keeping skills are invaluable.

The 2013 preliminary budget was available in the December Wake Tree both in print and electronically. The proposed budget includes a look back at the 2012 budget, actual 2012 income and expenditures, and the 2013 preliminary budget. Appropriate compensation increases were suggested by the Personnel Committee. It should be noted the proposed budget includes a large potential expenditure to paint the exterior of the church in 2013.

During 2012 we were able to meet our financial obligations in the local community and our outreach. There are still some growing pains as we refine our procedures for the church secretary and treasurer to insure that all financial expenditures are made in a timely manner. The proposed budget will require the congregation to once again “step up” and fill the void between the stewardship giving pledges and the total income needed to operate our church.

Submitted  
Dave Troxell  
Finance Chair

**CHRIST CHURCH UCC PROPOSED BUDGET 2013**

Christ Church UCC  
Proposed Budget 2013

	2012 Budget	2012 Actual	2013 proposed budget
<b>Income Budgeted</b>			
Envelope pledges* include: weekly giving		201753.53	
*Current	\$64,260		\$125,000
*OCWM	\$5,161		\$11,301
*Building	\$4,509		\$9,074
*UCC Ministries/Home/LCCM/LTS	\$5,285		\$9,364
LCCM (includes Food Bank)			
MTCE Endowment	\$5,000	tbd	\$5,000
Outreach Endowment	\$1,550	tbd	\$1,550
Scholarship Endowment	\$600	tbd	\$600
Music Endowment	\$150	tbd	\$150
Money Market	\$600	tbd	\$600
Spessard Trust (outreach)	\$3,300	tbd	\$3,300
Plate Offering	\$4,500		\$4,000
Special Offerings	\$5,000		\$10,000
Inc. some in/out transfers & misc.			
Fundraising Chicken/Hamboats/Hershey		\$10,994	\$9,000
Church School	\$4,300		\$3,500
Rent	\$21,600	\$25,309	\$24,600
Interest and Misc. receipts	\$5	\$4	\$5
Transfers		\$20,399	
<b>Funds needed unpledged</b>	<b>\$134,324</b>		<b>\$75,039</b>
<b>Sub-total Income Budget</b>	<b>\$260,144</b>	<b>\$258,459</b>	<b>\$292,083</b>
<b>Total Income</b>	<b>\$260,144</b>		<b>\$292,083</b>

	2012 Budget	Actual expenditures to 12/31/2012	2013 proposed budget
<b>Expense Budgeted</b>			
Christian Enrichment			
Church School	\$1,000	\$621	\$650
Leadership education	\$350	\$0	\$175
UCC Kids	\$300	\$157	\$300
Youth Fellowship	\$300	\$2,115	\$300
Church Retreat	\$300	\$0	\$300
Confirmation Class	\$125	\$414	\$125
Parish Life	\$0	\$0	\$0
Lay Training & Literature	\$540	\$0	\$540
Program & Fellowship Hospitality	\$1,035	\$40	\$515
<b>Sub-total Christian Enr.</b>	<b>3,950</b>	<b>\$3,347</b>	<b>\$2,905</b>

	2012 Budget	Actual expenditures to 12/31/2012	2013 proposed budget
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## Expense Budgeted

Church Office			
Advertising (include. CC)	\$150	\$0	\$75
Equipment Maint. (See Off Exp.)		\$100	\$100
Office Expense ( includes new internet	\$8,200	\$5,300	\$6,500
Postage	\$750	\$560	\$700
<b>Sub-total Church Office</b>	<b>\$9,100</b>	<b>\$5,960</b>	<b>\$7,375</b>
		Actual	2013
<b>Expense Budgeted</b>	2012	expenditures to	proposed
	Budget	12/31/2012	budget
Congregational Care			
Brochures/visitor/Advertising	\$100	\$0	\$50
Lay training/Lit	\$100	\$0	\$50
Program and fellowship	\$125	\$520	\$550
<b>Sub-total Cong. Care</b>	<b>\$325</b>	<b>\$520</b>	<b>\$650</b>
		Actual	2013
<b>Expense Budgeted</b>	2012	expenditures to	proposed
	Budget	12/31/2012	budget
Dues			
AC Council of Churches	\$120	\$120	\$120
Lebanon Association	\$700	\$613	\$700
<b>Sub-total Dues</b>	<b>\$820</b>	<b>\$733</b>	<b>\$820</b>
		Actual	2013
<b>Expense Budgeted</b>	2012	expenditures to	proposed
	Budget	12/31/2012	budget
Stewardship & Outreach			
Stewardship Program	\$665	\$166	\$665
Outreach from Trust	\$0		\$0
Outreach from Spessard	\$5,500	\$5,000	\$5,500
Special Offering Envelopes**	\$0		\$0
(We pay out whatever we receive)			
Scholarship	\$0		\$0
Sub-total S&O	\$6,165	\$5,166	\$6,165
Special Outreach			
OCWM	\$7,500	\$22,509	\$11,301
UCC Homes/LCCM/LTS	\$10,000		\$9,364
other outreach funds			
<i>service fee</i>			
<b>Sub-total Special Outreach</b>	<b>\$17,500</b>	<b>\$27,675</b>	<b>\$20,665</b>

<b>Expense Budgeted</b>	2012 Budget	Actual expenditures to 12/31/2012	2013 proposed budget
Personnel			
Salary and Housing - pastor	\$63,982		\$65,262
Housing - pastor			
Pension 14% - pastor	\$8,958		\$9,137
Social Security Reimb.	\$4,799		\$4,895
Health Ins. - pastor	\$16,000		\$16,000
Dental Ins. - pastor	\$1,200		\$1,200
Disability/life 1.5% - pastor	\$960		\$979
Prof. Expense - pastor	\$350		\$350
Sub-total - pastor	\$96,248		\$97,822
Mileage - pastor	\$2,000		\$2,000
Salary - Secretary	\$11,378		\$11,606
Salary - Dir. Of Music	\$12,448		\$12,697
Salary - Sexton	\$14,211	<<- wrong number	\$12,136
Salary - Organist	\$8,914		\$9,092
Sub-total - Salaries staff	\$47,235		\$45,531
FICA staff	\$3,750		\$3,750
Workman's Comp	\$1,550		\$1,550
<b>Sub-total - Personnel</b>	<b>\$150,784</b>	<b>\$137,300</b>	<b>\$150,653</b>

<b>Expense Budgeted</b>	2012 proposed budget	Actual expenditures to 12/31/2012	2013 proposed budget
Property			
Contract Services	\$1,550	\$2,429	\$2,400
Heating fuel	\$14,000	\$9,800	\$12,000
Natural Gas	\$600	\$360	\$600
Insurance	\$16,000	\$22,900	\$18,600
Real Estate Tax	\$1,850	\$1,800	\$3,000
Repair & Labor	\$4,500	\$6,850	\$6,900
Sexton Supplies	\$1,750	\$1,500	\$1,500
Utilities	\$13,000	\$15,550	\$15,550
Mortgage - Bldg. Fund	\$12,000	\$12,000	\$12,000
Property - Repaint exterior			\$24,000
<b>Sub-total - Property</b>	<b>\$65,250</b>	<b>\$73,189</b>	<b>\$96,550</b>

<b>Expense Budgeted</b>	2012 proposed budget	Actual expenditures to 12/31/2012	2013 proposed budget
Worship & Witness			
Altar Guild/Special Svc Supplies	\$700	\$626	\$700
Guest Minister	\$700	\$300	\$500
Guest Organist	\$400	\$400	\$400
Music	\$2,500	\$2,300	\$2,500
Organ Maintenance	\$1,100	\$800	\$1,100
Piano Maintenance	\$850	\$0	\$850
Kenno Mileage Jan to May 2013			\$250
Sub-total - Worship & Witness	<b>\$6,250</b>	<b>\$4,426</b>	<b>\$6,300</b>
<b>Total Expense</b>	<b>\$260,144</b>	<b>\$258,316</b>	<b>\$292,083</b>

## NOTES